

EXHIBIT 1

Chaplain John Wilcher will be retiring effective January 6, 2017. With his retirement, we are happy to let you know that Joyce Goodwin will be working with me as the new Coordinator of the Humanitarian Fund. She will be helping me to accept and process Humanitarian Fund Grant Applications, assist with the Humanitarian Fund Committee meetings and helping with processing check requests and with distribution of Humanitarian Fund checks. Please include Joyce along with me in any emails regarding questions or information on grants or checks. The phone numbers for the Humanitarian Fund will remain the same: (901) 516-0864 to make an appointment, ask questions, etc. The recorded Information Line will remain as (901) 516-0532. The Humanitarian Fund fax number remains the same – (901) 516-0595.

You can reach Joyce at 516-0864. Joyce will continue her work with the Clinical Pastoral Education Department. Her number there is 516-8359.

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